

## POV EVENT POLICIES

1. P.O.V has a 15 minute grace period for all reservation times. Should you be late, please contact us at 202-661-2400 to advise us of this otherwise your reservation could be subject to a cancellation fee.
2. This tentative reservation guarantees a non-private section that will accommodate your party for STANDING AND SOME SEATING.
3. P.O.V will honor section requests whenever possible, but cannot guarantee a specific location. The designated area for the reservation will be selected based on your party size specified on this contract and will be decided on the day of the event due to business volumes.
4. P.O.V is considered 21 years of age and over after 5pm. A valid government issued Identification or government issued passport is required for admittance after 5pm, for service of all alcoholic beverages.
5. At least half of your party must gather in the Living Room (hotel lobby) before entering P.O.V.
6. This contract must be received 72 hours in advance.
7. There is a \$100 cake cutting fee for any cake brought for party and requires advance notice.
8. Should you need to make adjustments to your party size, please contact us at least 72 hours in advance.
9. Please note that if you choose to increase your party size, your reservation area will not change. Any increase on reservation size will result in a change of your minimum F&B charge. Priority admission will only be granted to the number of people reserved on this contract. Any additional guests will be subject to the general admission line based on other reservations, hotel guests and capacity.
10. The reservation deposit is Non-Refundable once the event is less than 72 hours to start.
11. Food and Beverage is subject to a 20% Gratuity for all parties of 8 or more, and 10% Sales tax for all parties. F&B Selections are subject to change.
12. A non refundable cancellation fee will apply which is equal to 50% of the minimum charge for any cancellations after the 72 hour window and any no shows. Any same day cancellations will be subject to 100% of the contracted agreement.
13. This POV Event Order is designated for the contracted times. Should you decide to stay beyond the contracted times, an hourly increase in the minimum of \$500.00 will apply for every hour beyond the contracted hour.
14. The event is on one check that can be split evenly on 4 different credit cards. There are no separate checks permitted. The credit card provided will be used for payment of the bill in full, if insufficient payment is provided for the event.
15. All selections of food guarantees are to be made outside of the 72 hours prior to event. An increase in quantity is subject to availability.

By signing below, I agree to the details above.

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Client/Group Name

Client Signature

Date